



April 22, 2025

Sonoma County Water Agency Supplement to Request for Statements of Qualifications

Deadline for Submission

2:00 p.m., Wednesday, April 30, 2025

**RE: SUPPLEMENT NO. 1 TO REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR BUS
TRANSPORTATION SERVICES FOR WATER EDUCATION PROGRAM**

This Supplement forms a part of and modifies the Request for Statements of Qualifications dated April 7, 2025.

Modified text is indicated as follows: Double-underline designates text to be inserted; ~~strikeout~~ designates text to be deleted.

1. INTRODUCTION

1.1. Modify Paragraph 1.1 as follows:

- 1.1. Sonoma County Water Agency (Sonoma Water) invites Statements of Qualifications (SOQs) from firms interested in providing school bus transportation services. A list of qualified firms will be developed and used over the next three years.

2. PASS/FAIL REQUIREMENTS

2.1. No changes.

3. BACKGROUND

3.1. Modify Paragraph 3.2. as follows:

3.2. Sonoma Water requires wheelchair-accessible school bus transportation for with seating for 70-75 students per trip. Transportation will be provided during school hours from selected Sonoma County schools to the Russian River Field Study sites at Sonoma Water's Mirabel and Wohler facilities in Forestville, Lake Sonoma and Warm Springs Dam, and Sonoma Clean Power's Customer Center. Trip schedules and itineraries will be scheduled 1-2 months in advance.

4. MINIMUM QUALIFICATIONS

4.1. Insert the following after Paragraph 4.2.

4.3. Vehicles used must be school buses equipped with wheelchair accessibility, and must meet relevant safety standards for student transportation.

5. LOCAL SERVICE PROVIDER PREFERENCE

5.1. No changes.

6. LIVING WAGE

6.1. No changes.

7. SUBMITTAL OF SOQS

7.1. Modify Paragraph 7.2.e. as follows:

e. A statement of qualifications ~~and a list of personnel to be assigned to the work,~~ including a resume for each, listing education, experience, and expertise in this type of work.

8. EVALUATION

8.1. No changes.

9. CONTACTS

9.1. No changes.

10. QUESTION(S)/ANSWER(S)

10.1. Sonoma Water responses to questions are for the purposes of interpretation and clarification of the Request for Statements of Qualifications and shall not be construed as changing, superseding, or contradicting any express term in the Request for Statements of Qualifications. Questions received are listed below.

- a. Question: Are resumes required for each individual driver, or only for key personnel such as the account manager or operations staff?
Answer: Answered in this Supplement, above.
- b. Question: Should we include details for substitute or backup drivers, or only primary staff?
Answer: Answered in this Supplement, above.
- c. Question: What types of buses are acceptable? (e.g., school buses, shuttle buses, executive coaches)
Answer: Answered in this Supplement, above.
- d. Question: Are there specific seating capacity requirements?
Answer: Answered in this Supplement, above.
- e. Question: Can we include vehicles that are subcontracted, or must all be owned and operated directly by our company?
Answer: This Request for Statements of Qualifications process is to evaluate qualifications to create a list of qualified consultants. Specific work parameters will be discussed with firms selected from the list for future agreements, if any.
- f. Question: How far in advance will trip schedules or itineraries be provided?
Answer: Answered in this Supplement, above.
- g. Question: Will trips occur only during school hours, or should we plan for potential after-hours or weekend transportation?
Answer: Answered in this Supplement, above.
- h. Question: Should we include pricing information in this SOQ, or will that be requested in a future phase?
Answer: This is in the Request for Statements of Qualifications. Please submit per the Request for Statements of Qualifications.
- i. Question: Could you confirm which key personnel roles you would like to see listed in our submission?
Answer: Answered in this Supplement, above.

Sincerely,

Brad Sherwood
Assistant General Manager – Business Services & External Affairs Division

Encs.

c: David Berman
Rachel Vail

RW: s:\clerical\pinks\04-21-25\supplement no. 1 to rfq 2425-068 bus transportation.docx

Attachment 1

DECLARATION OF LOCAL BUSINESS FOR SERVICES

No changes.